

# The Woodside Fire Protection District

Invites your application for the recruitment of:

## Entry Level Firefighter/Firefighter Paramedic



Woodside Fire  
Protection District

808 Portola Road  
Portola Valley, CA.  
94062

[www.woodsidefire.org](http://www.woodsidefire.org)

650-851-1594



An Equal Opportunity Employer

# Woodside Fire Protection District

## ABOUT US

Woodside Fire Protection District established in 1925 operates three fire stations and serves a population of 25,000 with one Fire Chief, five Battalion Chiefs, twelve Fire Captains, 30 Firefighter and Firefighter Paramedics, a Fire Marshal, a Emergency Preparedness/Public Education/Cerpp Coordinator, a Finance Manager, a HR/Benefits Manager and one Executive Administrator. Staffing is divided into three shifts with 15 personnel on each shift. Shift personnel work a 48/96 schedule.

## OUR MISSION

It is the mission of the Woodside Fire Protection District to protect life, property and the environment through prevention, education, preparedness, and emergency response.

## OUR VISION

- We are here to serve our community.
- We treat all persons with compassion, respect, and dignity.
- We apply the highest standard of excellence to the delivery of emergency and non-emergency services.
- We see change as an opportunity to improve.
- We promote honesty, integrity, loyalty, and credibility.
- We place a high value on public education regarding fire and life safety.
- We believe that excellence is achieved by a commitment to ongoing learning and growth, and we support our employees in these endeavors.
- We believe our proper conduct is a source of pride to our community and ourselves.
- We take pride in our most important resources, our people, our equipment, and our situations.
- We are committed to being leaders and setting the standard in every aspect of our profession

## OUR CORE VALUES

- Excellence, Respect, Integrity
- Professionalism, Accountability, Honor
- High Standards, Enthusiasm, Commitment
- Dedication, Enjoying Our Work, Self-Discipline

# Qualifications

## **Candidates must be on the FCTC Statewide Eligibility List to apply and be considered for interviews**

- Must be current on the list by 05/31/21. Visit [www.FCTCOnline.org](http://www.FCTCOnline.org) for more info.
- Cal-JAC CPAT (Candidate Physical Ability Test) Card must be dated between **05/31/19 - 05/31/21**.
- A passing score on the FCTC Written Test must be dated **05/31/20 - 05/31/21**.

### **Experience, Education and Training:**

- Must be 18 of age at the time of employment
- High School Diploma or equivalent
- Any combination of experience and training that would likely provide the required knowledge, skills, and abilities would be qualifying.
- Equivalent to graduation from high school. College level course work in fire science or related fields is desirable.
- Military experience

### ***Required Licenses and Certifications:***

All licenses and certifications must be maintained as a condition of employment.

- Possession of a valid class C driver's license; and a safe driving record; and
- Must possess valid National Registry or California accredited EMT certification at time of application.
- Paramedic licensure is not required, but highly desirable. A minimum completion of Paramedic Didactic at the time of appointment will qualify you as a Paramedic applicant for the process.
- Completion of an accredited California Firefighter 1 program or FF2 experience is highly desirable (or proof of planned graduation date by June 2021); and
- Must be current on the Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List (SEL) on 5/31/2021. (For more information on how to be placed on the FCTC SEL, visit <https://www.fctconline.org/find-a-job/fctc-statewide-list/>) ; and
- Cal-JAC CPAT (Candidate Physical Ability Test) Card must be dated between 5/31/19 and 5/31/2021.
- A passing score on the FCTC Written Test must be dated 5/31/2020 and 5/31/2021; and
- To view upcoming Cal-JAC CPAT and FCTC Written Test dates, click here (<https://www.fctconline.org/candidates/upcoming-test-schedule/>).

### **Knowledge of and Ability to:**

- Respond to fires, emergency rescue, medical emergency and public service calls
- Assist in maintaining fire station and assist in maintenance and repair of fire equipment
- Study Fire Department policies and standards, fire hazards and firefighting techniques; participate in drills and

exercises

- Perform medical emergency techniques, defibrillator use
- Perform periodic fire prevention inspections of businesses, writing correction notices as necessary
- Lay hose lines and operate engine pumping equipment
- Assist in holding nozzle to direct stream of water on fire
- Carry, raise, climb, and lower ladders
- Conduct salvage and clean up operations
- Adhere to all state and local paramedic and EMT policies, principles, practices and procedures and provide BLS and ALS care when appropriate

Knowledge of:

- Principles, practices and procedures of modern fire fighting and protection of lives and property
- Policies and standards of the Fire Department and operation and maintenance of the types of apparatus and equipment used in firefighting
- Local geography of the area including location of hydrants, mains and major fire hazards of the District
- Standard broadcasting procedures of a fire radio system

Ability to:

- Maintain proficiency in medical emergency practices and techniques
- Analyze fire and driving situations and to adopt an effective course of action
- Prepare clear, concise and complete reports and notices
- Think and act quickly in emergencies
- Understand and carry out oral and written directions
- Perform a variety of manipulative tasks with good dexterity
- Safely and efficiently use Hurst rescue equipment, rescue ropes and hardware, ventilation, salvage, communication equipment, manual forcible entry tools and power saws

**ADA special requirement:**

Essential duties require the following physical abilities and work environment: Ability to sit, stand, walk, kneel, crouch, squat, stoop, reach, crawl, twist, climb and lift 150 pounds; exposure to cold, heat, extreme noise, outdoors, confining work space, electrical hazards, vibration, chemicals, dust, toxic waste, mechanical hazards and explosive materials; availability for shift work, on-call and stand-by call.

***Salary and Benefits***

Position– Firefighter/Paramedic and Firefighter/EMT

Schedule – The Woodside Fire Protection District works on a 48/96 schedule

Salary - \$9,826.98 per month FF/EMT-P, \$8,933.59 per month FF/EMT

Benefits:

- CalPERS 2.7% at 57 for new members (PEPRA), 3.0% @ 50 for Classic CalPERS members
- Medical, choice of HMO and PPO plans with \$2,115.46 paid towards plan by employer
- Employer paid Dental, Vision and Life Insurance
- Long Term Disability Insurance
- Uniform Allowance (\$1,000.00 per year)
- Flexible Spending Account
- Employee Assistance Program
- CalPERS 457 Retirement Plan
- Bilingual incentive and Education incentives
- Education reimbursement
- Vacation Leave 144 hours per year
- Sick Leave 96 hours per year

\*does not include incentive pays

***Selection Process***

When the recruitment for this position is initiated, applications will be accepted by invitation only. The most qualified applicants selected from the FCTC list will be contacted and provided with more information regarding the Department's application process.