

# CITY OF SOUTH LAKE TAHOE invites applications for the position of: FIREFIGHTER PARAMEDIC

#### SALARY:

\$5,537.65 - \$6,999.28 Monthly \$66,451.84 - \$83,991.40 Annually

## DESCRIPTION:

## The City of South Lake Tahoe was recently awarded a SAFER grant for seven (7) Firefighter positions and the City intends to fully fund all positions at the end of the grant. These positions will assist in the reopening of Fire Station #2 in early 2020.The Fire Department plans to fill all 7 positions as soon as possible.

Located on the California/Nevada border of Lake Tahoe, and surrounded by the majestic Sierra Nevada Mountains, South Lake Tahoe offers spectacular scenery and year-round activities. At 6,200 feet above sea level, South Lake Tahoe is "America's All Year Playground" and is home to some of the best winter sports, water sports, bike trails, family fun and recreation in the US.

The City offers a comprehensive benefit package including: vacation, sick leave, holidays, life insurance, disability insurance, and a City sponsored health insurance plan (Blue Shield PPO 750), as well as dental and vision insurance.

The City participates in CalPERS in lieu of Social Security; New Fire Safety members as defined under PEPRA = 2.7% @ 57, 3-year final compensation; Legacy Fire Safety members 3% @ 55, 3-year final compensation.

A voluntary 457 plan is also available.

## COME JOIN THE SLTFD TEAM!!

The mission of the SLTFD is fairly simple at its core: Serving our community with compassion, professionalism and honor.

## **GUIDING PRINCIPLES:**

We are committed to the protection of life, property, and the environment at South Lake Tahoe.

We believe in the community, the pristine lake, the citizens and visitors.

We will foster and sustain the trust of the community, and will consistently protect that confidence through professionalism, competence, attitude, conduct, and actions.

We will serve our community with honesty, fairness, and integrity.

We will pursue safe, effective, timely, caring, standards, and economic solutions to our resident and visitor emergencies.

We will provide professional, skilled, and courteous customer service at all times. We will respectfully serve the needs of our community.

The SLTFD team recognizes the value of teamwork, planning, preparing, efficiency, and ultimately, the service to our community.

## South Lake Tahoe Fire Rescue is always there when our community calls!

South Lake Tahoe Fire Rescue does perform water rescue and swimming may be a required part of the job.

The community members of South Lake Tahoe recognize and support the importance of Public Safety.

<u>The City of South Lake Tahoe offers the following incentives included in the Firefighters'</u> <u>Association MOU:</u>

- 1) Longevity Pay
- 2) Bilingual Pay
- 3) Holiday Leave Option
- 4) Awards Leave
- 5) Educational Incentive Pay
- 6) Tuition Reimbursement
- 7) Deferred Compensation City Matching (at completion of probation)
- 8) Uniforms/ Uniform Allowance
- 9) Acting Position Pay

For additional information on the above incentives and to review the complete MOU, please click  $\underline{\mathsf{HERE}}$ 

#### **Selection Process:**

1) <u>Candidates must be on the Firefighter Candidate Testing Center's (FCTC) Statewide</u> <u>Eligibility List. Cal-JAC CPAT Card must be dated within 12 months from the date</u> <u>application is received. CLICK HERE to register with FCTC, view CPAT and Written Test</u> <u>Schedules, and access study materials.</u>

2) <u>Application Review and Screening</u>: Applications will be reviewed for qualifications and required documentation monthly based on need. <u>Applications that do not meet the minimum qualifications will not move forward in the recruitment process</u>.

3) <u>Eligible List</u>: Candidates will be pulled from the FCTC Statewide Eligibility List and put through the Application and Screening process monthly to determine that all minimum qualifications are met. Candidates who pass the application and screening process will be placed on a 12-month eligible hiring list. Selected candidates from the eligible hiring list will be invited to participate in a Chiefs interview.

4) <u>Background Investigation and Pre-employment Testing</u>: A thorough background investigation, polygraph, medical examination, drug test, and psychological examination is required prior to appointment.

**REASONABLE ACCOMMODATION:** The Firefighter Candidate Testing Center (FCTC) recognizes its responsibilities under Title II of the Americans with Disabilities Act and the California Fair Employment and Housing Act (Government Code sections 12925 et seq.) to provide reasonable, appropriate and effective accommodations to qualified written test candidates with disabilities or specified medical conditions. <u>CLICK HERE</u> for instructions and forms.

The City of South Lake Tahoe Human Resources will make reasonable efforts in the examination process to accommodate qualified disabled applicants. Individuals with disabilities who would like to request an accommodation in the interview process must inform the HR Department in writing at the time of application.

## APPLICATIONS MUST INCLUDE THE FOLLOWING:

## **\*\*ONLY ATTACH REQUIRED CERTIFICATES\*\***

1) Candidates must meet the minimum qualifications to be placed on FCTC's Statewide Eligibility List (SEL). These include a passing score (70%) on the FCTC Written Test, passing the Cal-JAC Candidate Physical Ability Test, and filling out and uploading the required information and documents to your FCTC profile. Applicants' FCTC SEL profile information, including written test score and CPAT pass date. will be provided to the City of South Lake Tahoe. <u>CLICK HERE</u> to access FCTC information.

2) Current valid California or Nevada driver's license or equivalent is required **and must be attached to the application**.

3) Current valid Cal-JAC Candidate Physical Ability Test (CPAT) or BIDDLE physical capabilities test certificate (certificate valid for 1 year from the test date) is required **and must be attached to the application**.

4) Current valid CPR Professional Rescuer through AHA/ARC or County approved equivalent is required **and must be attached to the application**.

5) Current valid CA EMT-P license is required and must be attached to the application.

6) Must have completed an approved CFSTES Fire Fighter 1 academy or its equivalent *at the time of application* **and must attach proof to the application**.

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are <u>**not**</u> intended to reflect all duties performed within the job.

#### **Summary Description**

Under the direction of the Fire Captain the Firefighter Paramedic has responsibility for the provision of firefighting, fire prevention, and related activities including responding to fire alarms and other emergency calls to protect life and property; provides basic life support emergency medical services; conducts fire prevention inspection and public education programs; provides advanced life support, emergency medical technician paramedic services, pre-hospital mobile emergency medical care and transportation.

#### **Identifying characteristics**

The Firefighter Paramedic is to perform a broad range of tasks relevant to the assumed duties. This position is fully trained in the scope of duties associated with this class and performs the full range of assigned duties with increasing independence

#### EXAMPLES OF DUTIES:

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set

forth below to address business needs and changing business practices.

1. Responds to all fire alarms with designated equipment while on duty and individually as called when off duty.

2. Responds to emergency medical care incidents, provides emergency medical services; operates emergency vehicle as necessary.

3. Inspects commercial properties for fire prevention and pre-fire planning as part of engine company inspection program.

4. Maintains and repairs fire and emergency medical apparatus and equipment in accordance with daily and other periodic maintenance schedules.

5. Performs public education functions to civic organizations, schools, and other groups.

6. Performs station and hydrant maintenance.

7. May make minor repairs to apparatus or equipment, as necessary, including changing light bulbs and replacing screws.

8. May act as an instructor on specialized training assignments, such as CPR, heavy rescue techniques, cause and origin of fires, hazardous materials, etc.

9. Participates in fire drills and on-going training exercises and classes.

10. Responds to emergency medical care incidents to provide advanced life support service; responds with ambulance to medical emergencies and perform complex field medical procedures under appropriate medical controls and in compliance with all applicable regulations; may act as sole medical authority on scene.

11. Maintains inventory of medical supplies including controlled narcotics.

12. Prepares written reports including patient medical reports and billings.

13. May be required to provide legal testimony.

14. Participates in daily fitness.

15. Performs related duties as required.

#### **TYPICAL QUALIFICATIONS:**

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

#### Knowledge of:

Principles, practices and techniques of modern municipal fire suppression and prevention activities.

Principles and practices related to providing emergency medical assistance.

CPR and advanced first aid.

Fire hydraulics and basic math.

Radio procedures.

Computer operations.

Advanced life support procedures.

#### Ability to:

Use a resuscitator and administer first aid and CPR.

Use life support equipment; administer CPR and other lifesaving procedures.

Maintain confidential information.

Think and act quickly and calmly in emergencies.

Administer advanced life support.

Use mechanic hand tools, carpenter's tools, breathing apparatus, axes, shovels, chain saws and extrication equipment including hydraulic rescue tools.

Demonstrate physical endurance, agility and strength required for the job.

Prepare clear and concise reports.

Deal politely and effectively with the public.

Use advanced life support equipment.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

**Education and Experience Guidelines -** Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

## Education/Training:

Equivalent to completion of the twelfth grade

#### Experience:

One year of firefighting experience is desirable.

## License or Certificate:

Possession of a valid California or Nevada driver's license or equivalent

Must successfully obtain a CA Class B or A motor vehicle operator's license or a Class C with Firefighter Exempt endorsement, within 18 months of employment and as a condition of passing probation.

Possession of a HAZ-MAT FRO certificate required as a condition of passing probation.

Firefighter 1 Certificate – Must have completed an approved CFSTES Fire Fighter 1 academy or its equivalent.

Possess and maintain CSFM Firefighter 1 certification by the end of 12 months of employment.

Firefighter II Certificate – Must possess and maintain Firefighter II certification by the end of 18 months or employment.

CPR Professional Rescuer through AHA/ARC or County approved equivalent.

Possession and Maintenance of a current CA EMT-P license

Obtain and maintain accreditation as an EMT-P by El Dorado County within 90 days of employment

All certificates required by El Dorado County Health Department to maintain continuous accreditation for Paramedic.

#### The following certifications are highly recommended:

Certifications in PALS, PEPS or a County approved equivalent course, and BTLS, PHTLS or a County approved equivalent course.

Advanced Cardiac Life Support or County approved equivalent.

Pre-hospital Trauma Life Support, Basic Trauma Life Support or County approved equivalent.

#### SUPPLEMENTAL INFORMATION:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

**Environment:** Reactive emergency, natural or man-made disaster, and routine fire prevention environments with travel from site to site; the employee regularly works near moving mechanical parts and in areas of limited and restricted entry and exit; regularly exposed to outside weather conditions and wet and/or humid conditions; occasionally works in high, precarious places; exposed to fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, fire, infectious biohazards, and vibration; risk of electrical shock, radiation, drowning, and asphyxiation; work and/or walk on various types of surfaces including slippery or uneven surfaces; the noise level in the work environment is usually moderate; however, the noise level is occasionally very loud when responding to emergency calls and when working at a fire or other emergency incident. Incumbents are required to work extended hours including evenings, weekends, and holidays. Incumbents may be required to work on scheduled days off, without advanced notice, to maintain required staffing levels. This position is a high-risk position with exposure to potentially dangerous situations requiring a range of safety or other precautions such as working at great heights, under extreme conditions and working around high voltage.

**Physical:** Primary functions require sufficient physical ability to work in an emergency response setting; considerable and rapid physical exertion or demands on the body such as frequent climbing of tall ladders, continuous lifting of heavy objects, crouching or crawling in restricted areas; exertion requires highly intense muscular action leading to substantial muscular exhaustion; walk, stand, sit, or run for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; occasionally climb and balance; regularly push, pull, lift, and/or carry light to moderate weights; frequently lift and/or move moderate to heavy weights; occasionally lift and/or more heavy weights; operate fire suppression and medical response equipment, apparatus, and tools; requires a sense of touch, finger dexterity, and gripping with hands and fingers; ability to speak and hear to exchange information; ability to operate a vehicle to travel to various locations.

<u>Vision</u>: See in the normal visual range with or without correction; specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Hearing: Hear in the normal audio range with or without correction.

#### FLSA Designation: Non-Exempt

APPLICATIONS MAY BE FILED ONLINE AT: <u>http://www.cityofslt.us/jobs</u>

Position #201800048-2 FIREFIGHTER PARAMEDIC EB

1901 Airport Road, Suite 205 South Lake Tahoe, CA 96150 (530) 542-6050 ebuckman@cityofslt.us

## FIREFIGHTER PARAMEDIC Supplemental Questionnaire

- \* 1. Do you have a valid California or Nevada driver's license or equivalent? **NOTE: You are** required to attach documentation of your license to your application.
  - 🛛 Yes
  - 🖵 No
- \* 2. Do you have a current valid Cal-JAC Candidate Physical Ability Test (CPAT) or BIDDLE physical capabilities test certificate (certificate valid for one year from test date)? NOTE: You are required to attach documentation of your certificate to your application.
  - 🛛 Yes
  - 🛛 No
- \* 3. Do you have a current valid CA EMT-P license? Note: You are required to attach documentation of your certificate or proof of your enrollment to your application.
  - 🛛 Yes
  - 🖵 No
- \* 4. Have you completed an approved CFSTES Fire Fighter 1 academy or its equivalent? **NOTE: Proof of completion must be attached to application.** 
  - 🖵 Yes
  - 🖵 No
- \* 5. Do you have a current valid CPR Professional Rescuer through AHA/ARC or County approved equivalent? **Note: You are required to attach documentation to your application.** 
  - C Yes
  - 🖵 No
- \* 6. Do you have the education level required for this position? Equivalent to completion of the twelfth grade?
  - 🛛 Yes
  - 🖵 No
- \* 7. Do you have accreditation as an EMT-P by El Dorado County?
  - Yes
- \* 8. Are you a current or past JPA California Tahoe Emergency Services Operating Authority employee?
  - **Q** Yes
  - 🖵 No
- \* 9. Do you have a CSFM Firefighter 1 certificate?
  - Q Yes
  - 🖵 No
- \* 10. Do you have a Firefighter II certificate?
  - 🛛 Yes
  - 🖵 No
- \* 11. Do you have a HAZ-MAT FRO certificate?

- 🛛 Yes
- 🖵 No
- \* 12. Do you have at least one year of firefighting experience?
  - 🛛 Yes
  - 🖵 No
- \* 13. Do you have a CA Class B or A motor vehicle operator's license or a Class C with Firefighter Exempt endorsement?
  - 🛛 Yes
  - 🖵 No
- \* 14. Do you have certifications in PALS, PEPS or a County approved equivalent course?
- \* 15. Do you have Advanced Cardiac Life Support or County approved equivalent?
  - 🛛 Yes
  - 🖵 No
- \* 16. Do you have Pre-hospital Trauma Life Support, Basic Trauma Life Support or County approved equivalent?
  - 🛛 Yes
  - 🖵 No
- \* Required Question