



The City of Mill Valley welcomes applications for the position of **Firefighter**. The City seeks to establish a 1-year Eligibility List in anticipation of 1-4 openings in early 2021.

SALARY AND BENEFITS:

Firefighter: \$5,575 - \$7,471/ Month

The City of Mill Valley is pleased to offer a benefits package that includes health, dental, life, and long-term disability insurances, CalPERS retirement and generous leave.

ABOUT THE DEPARTMENT:

The Mill Valley Fire Department serves approximately 14,000 people with two fire stations, and responds to approximately 2,500 calls for service annually. The City of Mill Valley encompasses the hillsides and canyons of the southeast aspect of 2,571-foot Mount Tamalpais. In addition to firefighting and emergency medicine the Mill Valley Fire Department members specialize in a wide range of skills including fire investigations, technical rescue, working with CERT, CPR and first aid instruction.

ABOUT MILL VALLEY:

The City of Mill Valley is about 10 miles north of San Francisco and 40 miles from California’s famous wine country. Mill Valley is a town with a rich and eclectic cultural history and a lively and engaged citizenry. Mill Valley is primarily a suburban community, with distinctive residential neighborhoods representing the many eras of the town’s growth from a small mill town to the modern full-service city it is today.

With almost 150 full-time employees and an annual operating budget of \$41 million, Mill Valley is a full-service city that prides itself on efficient, effective and courteous service delivery with a commitment to operational excellence.

ABOUT THE POSITION:

The Mill Valley Fire Department is seeking highly energetic and motivated candidates for the position of **Firefighter**. Under supervision, a Firefighter safely trains for and responds to emergencies that include fires, medical aids, resuscitations, rescue and natural disasters and public service. Firefighters are expected to operate and maintain a variety of equipment and apparatus and to maintain fire stations and grounds. Firefighters will be assigned to fire prevention, public education and training programs and will be required to produce reports relating to the incidents, maintenance, training and prevention activities. They may be required to instruct other personnel on operation and maintenance of apparatus and equipment.



Minimum qualifications:

- **Have a valid Cal-JAC CPAT (within one year)**
- High School Diploma or equivalent
- Fifteen (15) college units in Fire Science (Fire Academy completion from an accredited college fulfills this requirement)
- CA Fire Marshal Firefighter 1 Certificate
- Current Cardio Pulmonary Resuscitation Card
- Current State of California Class “C” driver’s license
- Current EMT 1 License

SELECTION PROCESS:

The selection process shall consist of an application review, assessment center/interview panel, practical skills assessment and a Chief’s interview. The Southern Marin Fire Protection District has already received a current list of candidates from the Firefighter Candidate Testing Center and will notify candidates of their eligibility to apply for this position with the first-round interviews targeted for December 2020 and an anticipated hire date of March 2021.

APPLICATION INSTRUCTIONS:

1. To apply, please visit: smfd.org/about/employment-opportunities. Fill out the **2020-2021 SMFD-MVFD FF PM Job Application** and submit along with the following documents to Liza Andre, Human Resources Manager at landre@smfd.org.
2. Please provide a Cover Letter & Resume in addition to below:
 - a. CA Fire Marshal Firefighter 1 Certificate
 - b. EMT 1 License
 - c. CPR AED healthcare provider certification
 - d. Current CPAT (within one year or time of appointment for lateral hires)

Applicants advancing past the interview process are subject to a background check including, but not limited to, polygraph, Live Scan, psychological screening, medical evaluation and drug test.

FOR QUESTIONS PLEASE CONTACT:

Southern Marin Fire Human Resources Manager Liza Andre
landre@smfd.org
(415) 388-8182

Filing period closes **Monday, Nov. 30, 2020 at 5:00 P.M.**

The City of Mill Valley is an Equal Opportunity Employer.