



## Recruitment Procedures and Information

**To be considered for the Firefighter AND/OR Firefighter Paramedic position, you must be on the Cal-JAC Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List (SEL)**

Please visit [www.FCTCOnline.org](http://www.FCTCOnline.org) for information on how to be placed on the FCTC Statewide Eligibility List and to locate information about how to register for upcoming Candidate Physical Ability Test (CPAT) and written test, information about study materials and grants for testing fees.

### INFORMATION ABOUT THE PROCESS

**Marin County's Minimum Qualifications for the Cal-JAC FCTC Statewide Eligibility List, Candidates must:**

- Pass the FCTC Entry-Level Firefighter Written test with a score of 70 or higher between November 9, 2019 to November 9, 2020.
- Possess a valid Cal-JAC CPAT administered by FCTC between November 9, 2019 to November 9, 2020
- Have uploaded a current Driver's License, Firefighter I Certificate, and EMT certification or Paramedic License to your FCTC profile

### THE COUNTY OF MARIN FIREFIGHTER & FIREFIGHTER PARAMEDIC MINIMUM REQUIREMENTS:

#### Requirements

- High school graduation or equivalent (GED)
- Applicant must be at least 18 years old by the application filing deadline

#### Licenses

- Class B Commercial Driver's License is required within 12 months of appointment
- Possession of a valid California Class C driver's license.  
*\*\*Submission of a satisfactory driving history obtained from the Department of Motor Vehicles within the last 6 months will be required at the time of application.*
- Out-of-state candidates must obtain a California Class C driver's license by time of hire.

#### Certifications

- Firefighter I Certificate issued by the California State Fire Marshal OR Firefighter I Academy Certificate of Completion from an approved California State Fire Marshal program
- A valid Healthcare Provider CPR certificate issued by a training center approved by the California Emergency Medical Services Authority. (Healthcare Provider cards issued by the American Heart Association and the American Red Cross meet the CPR requirement.)
- A valid California Emergency Medical Technician (EMT) certificate, or California Emergency Medical Technician Paramedic (EMT-P) license issued by the State of California.
- **FOR PARAMEDICS ONLY:** A valid Advanced Cardiac Life Support (ACLS) Certificate



## Recruitment Procedures and Information (Continued)

### Out-of-State Applicants:

Applicants who live outside the State of California should contact the listed institutions regarding time sensitive reciprocity requirements and procedures:

- **Firefighter I:** California State Fire Marshal  
(<http://osfm.fire.ca.gov/training/reciprocity>)
- **EMT:** Marin County EMS Authority  
(<https://ems.marinhhs.org/ems-agency-staff>)
- **Paramedic:** CA Emergency Medical Services Authority (EMSA)  
(<https://emsa.ca.gov/paramedic/>)

### **COUNTY OF MARIN RECRUITMENT PROCEDURES**

**The County of Marin will only accept online applications.** Resumes and cover letters will not be accepted in lieu of the application.

The application process is scheduled to begin **Monday, November 9, 2020**, and the application period will close on **Monday, November 23, 2020**.

The first **200** applicants for each classification, that have met the following requirements, will be reviewed and moved forward to the next testing step:

- Met the County of Marin's minimum qualifications for the Firefighter position
- Confirmed by FCTC to have been on their Statewide Eligibility List between November 9, 2019 to November 9, 2020
- Attached **only** the following documents to their application:
  - Firefighter I Certificate issued by the California State Fire Marshal OR Firefighter I Academy Certificate of Completion from an approved California State Fire Marshal program
  - A valid Healthcare Provider CPR certificate issued by a training center approved by the California Emergency Medical Services Authority. (Healthcare Provider cards issued by the American Heart Association and the American Red Cross meet the CPR requirement.)
  - A valid California Emergency Medical Technician (EMT) certificate, or California Emergency Medical Technician Paramedic (EMT-P) license issued by the State of California.
  - A copy of an online driving record obtained within the last six months from your state's Department of Motor Vehicles. California residents can obtain an online California Driver Record at: <https://www.dmv.ca.gov/portal/dmv/detail/online/dr>
  - **FOR PARAMEDICS ONLY:** A valid Advanced Cardiac Life Support (ACLS) Certificate

The order of application review is based solely on the date/time of application submission. It is the candidate's responsibility to ensure the application is submitted by the application deadline. Phone calls **will not** be accepted to verify your application has been received.

Any inquiries from applicants invited to submit a County of Marin application **about application submission**, must be sent via email to: [jobs@marincounty.org](mailto:jobs@marincounty.org)