



CITY OF BENICIA
invites applications for the position of:

PARAMEDIC FIREFIGHTER

SALARY: \$6,763.00 - \$8,220.00 Monthly
\$81,156.00 - \$98,640.00 Annually

OPENING DATE: 02/14/17

CLOSING DATE: 03/10/17 05:00 PM

DEFINITION:

PARAMEDIC/FIREFIGHTER

The City of Benicia is accepting applications for the position of Paramedic/Firefighter. The City currently has two (2) vacancies. This recruitment will also be used to establish an eligibility list for future vacancies that may occur while the list is still active.

Future Salary Increases: In addition to advancement through the salary range due to merit increases, there will be an across the board 2.25% Cost of Living Adjustment on 7/1/17. There will be another 2% Cost of Living Adjustment on 7/1/18.

ADDITIONAL COMPENSATION (in addition to salary rate listed above) and Benefits include:

CalPERS Retirement: 3% at 55 plan for "classic" members; 2.7% at 57 for members considered PEPPRA. If you are not sure which formula would apply to you please call the Human Resources Department at (707) 746-4205.

Uniform Allowance: \$75.00/month.

Educational Incentive: \$70/month for 30 college units; \$210/month for AA Degree; \$280/month for BA/BS Degree.

Holiday Pay: Effective 7/1/17, employees will receive holiday pay in the amount of 0.5% of base pay each month. Effective 7/1/18, this amount increases to 1.25% per month.

Work Schedule: 48/96 schedule.

Dental/Vision insurance: Premiums fully paid by City.

Kaiser: choice of 3 Kaiser plans available; co-pays/deductibles vary between plans.

IMPORTANT: In order to be eligible to test with the City of Benicia for this current selection process, candidates need to have completed the following at the time of application:

- 1) Successfully passing the written exam through FCTC within the past 12 months and be on the list provided to us by FCTC as of March 3, 2017.**
- 2) Current CPAT card issued by FCTC within the 12 months prior to March 3, 2017.**

If you have questions regarding the position of Paramedic/Firefighter in Benicia or questions regarding this recruitment, please contact the City of Benicia Human Resources Department at (707) 746-4342 or (707) 746-4766.

DISTINGUISHING CHARACTERISTICS:**DEFINITION:**

Under general supervision to perform advanced life support, emergency medical services and to engage in firefighting, rescue and all other suppression and prevention activities in protecting life and property; to drive, operate and maintain all fire department apparatus and equipment; to conduct, assist and participate in training programs, to participate in inspections and related fire prevention activities, public education, and to do related work as required.

DISTINGUISHING CHARACTERISTICS:

This classification encompasses the full range of Firefighter duties in addition to performing as a Paramedic.

REPRESENTATIVE DUTIES / QUALIFICATIONS:**ESSENTIAL FUNCTIONS OF THE POSITION:**

Responds to fire alarms, emergency medical calls, emergency rescues, public service calls, or other alarms which necessitate the mitigating of a situation which threatens life or property;

Drives and locates equipment in the proper place at scene;

Effects rescues; lays hose lines and operates apparatus pumps and aerial apparatus;

Attacks fires and directs fire streams; operates communications equipment;

Performs a variety of routine maintenance and repair tasks, including the inspection and minor repair of equipment;

Studies and reviews fire department rules and regulations, fire hazards, and firefighting techniques;

Participates in drills, training sessions and exercises;

Attends to victims in emergency medical situations using accepted paramedic practices, to include performing techniques such as medication administration, establishing intravenous lines, endotracheal intubation, electrocardiogram interpretation, vital signs, and advanced patient assessment;

Communicates via radio or telephone with the appropriate base station hospital taking appropriate action to preserve life or reduce suffering;

Prepares medical reports, and participates in prospective and retrospective quality assurance activities.

OTHER RELATED DUTIES:

Performs a variety of routine maintenance and repair tasks, including the inspection and minor repair of equipment;

Participates in inspections and maintains a clean and orderly condition in and about the station;

May be assigned to prepare various reports;

May be required to respond to alarms during off-duty hours;

Meets the public and deals with various officials and citizens in furthering the public relations of the department;

Participates in training activities with the fire department, hospitals and other agencies;

Studies and reviews local, county, state and departmental paramedic regulations, ordinances, protocols, and policies;

Teaches emergency medical care skills such as: EMT, first aid and CPR to city employees, the general public, or other allied agencies;

As assigned serves as Acting Engineer or Acting Captain and performs related duties as assigned.

DESIRABLE QUALIFICATIONS:

Experience as a Paramedic in an active progressive paramedic program accompanied by experience as a firefighter in an active progressive firefighting organization is highly desirable.

Ability to:

Learn the operations, use and maintenance of modern paramedic equipment and techniques;

Learn local, county, state and department rules, regulations, policies, procedures, protocols, and ordinances;

Comfort and deal effectively with distraught victims and families;

Learn firefighting methods and techniques, street and hydrant locations, major traffic arteries, and target fire hazards;

Learn to drive and operate pumpers, trucks, ambulance and aerial apparatus with care and safety in accordance with traffic laws and ordinances;

Maintain proficiency in basic and advanced life support techniques;

Analyze emergency situations and adopt effective courses of action;

Communicate clearly and effectively; act quickly and decisively in emergencies;

Understand and carry out orders given in person, by radio, telephone or in writing;

Establish and maintain cooperative relationships with fellow employees, supervisors, and the public.

MINIMUM QUALIFICATIONS:

Experience and Education:

Paramedic:

Graduation from a paramedic training program that meets the requirements for licensing in the State of California by date of appointment.

For out-of-state candidates: Must possess a valid National Registry certification at time of application. Must have applied for a State of California Paramedic license by time of application and must possess a valid State of California Paramedic License by time of appointment.

Certification in Advanced Cardiac Life Support by date of appointment.

Certification in Cardiopulmonary Resuscitation (CPR) by date of appointment.

Successful completion of High School or possession of a G.E.D.

Fire Fighter I:

Successful completion of a recognized regional fire academy course, or equivalent (training to the level of Firefighter I) prior to appointment.

For candidates with Department of Defense (DoD) or out-of-state certifications: Must possess a Fire

fighter I Certificate issued by another State or the DoD with an IFSAC and/or Pro Board seal. You will be required to provide certificates with IFSAC and/or Pro board seals showing you are certified to Fire Fighter I and Haz Mat Awareness/FRO.

Accreditation and License Requirements:

Accreditation by the County of Solano is required within two (2) months of appointment.

Must possess a Valid California Driver's License at time of appointment. Within six months of successful completion of probationary appointment, must obtain and maintain the Firefighter Endorsement as issued by the State of California Department of Motor Vehicles.

****IMPORTANT NOTE: ALL LICENSES AND/OR ACCREDITATION MUST BE MAINTAINED AS A CONDITION OF EMPLOYMENT. REVOCATION OF ACCREDITATION WILL BE CAUSE FOR TERMINATION.**

MEDICAL AND PERFORMANCE STANDARDS:

Prior to appointment, must meet job related medical, psychological, vision, background investigation, and physical performance standards. All new employees will be fingerprinted.

After employment, employee may be required to pass periodic medical examinations and physical performance tests. Maintain good physical fitness condition through an ongoing physical fitness program.

OTHER CHARACTERISTICS AND REQUIREMENTS:

Willingness to attend meetings and training classes; maintain Continuing Education requirements; willingness to work a 24 hour shift, overtime, weekends, on call and on holidays, under adverse or hazardous conditions; willing to work in any station in the City on short notice; willing to perform repetitive work to completion; conform to all rules and regulations of the Fire Department and Paramedic policies and procedures. Maintain a high level of interest in continued self-development and education.

Must have attained the age of twenty (20) prior to date of appointment.

SUPPLEMENTAL INFORMATION:

APPLICATION PROCESS:

If interested in applying for this career opportunity, It is preferred you apply through the NeoGov system. Individuals wishing to file a paper application in lieu of the on-line application process should contact the City of Benicia Human Resources Department at 250 East L Street, Benicia, CA 94510. Business hours are Monday - Friday from 8:00 am - 12:00 pm, and from 1:00 pm - 5:00 pm.

Applicants are expected to accurately document their related experience and any training, education, and/or skills relevant to this position. Applicants should respond to all supplemental questions, even if the information is also contained in the application.

SELECTION PROCESS:

Application materials will be carefully evaluated; applicants who document possession of experience and education which most closely meet the requirements of the position will be invited to participate in the next phase of the selection process, which may include an assessment center and interview process.

Meeting the minimum qualifications does not guarantee an invitation to future steps in the process.

Prior to appointment, candidates must pass a thorough background investigation and a pre-placement medical screening, including a drug screen.

If, due to a disability, you need accommodations at any point during the application or testing process, please contact the Human Resources Department at (707) 746-4766.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.ci.benicia.ca.us>

Position #16/17 #38
PARAMEDIC FIREFIGHTER
KI

250 East L Street
Benicia, CA 94510
707-746-4766

PARAMEDIC FIREFIGHTER Supplemental Questionnaire

- * 1. To provide us with an opportunity to evaluate your background, responses to the Supplemental Questions are required in addition to your application. The information you provide will be used to determine your eligibility to continue in the selection process for this position. All work experience that is described or included in your supplemental responses(s) should have occurred during employment of one/more of the Employers you listed in the "Work Experience" section of your application. If not, you will need to provide additional information as to where/how you received that experience.
 - I have read and understand the above instructions.
- * 2. This job requires completion of a recognized regional fire academy course, or equivalent, (training to the level of Firefighter I) prior to of appointment. Please indicate your status below as of the time you are submitting your application.]
 - I currently possess a Firefighter I certificate issued by the State of California Fire Marshal's Office
 - I have completed a regional Fire Academy to the training level of Firefighter I
 - I am currently enrolled in a fire academy
 - I have completed training requirements to the level of Firefighter I
 - I do not have a Firefighter I certificate and I am not currently enrolled in an academy
- * 3. This job requires graduation from a paramedic training program that meets the requirements for licensing in the State of California by date of appointment, and accreditation by Solano County within 2 months of appointment . Please indicate your status below as of the time you are submitting your application. Out-of-state candidates, please answer the next question.
 - I am currently a licensed paramedic in California and accredited to work in Solano County.
 - I am currently a licensed paramedic in California but not yet accredited to work in Solano County.
 - I have graduated from a California paramedic training program and am in the process of obtaining my license. I understand I MUST have this license prior to appointment.
 - I am currently enrolled in a California paramedic training program. I understand I MUST graduate from the program and have my license prior to appointment.
 - None of the above apply to me
- 4. For Out of State Candidates: Please check each box that below that is applicable to you at the time of your application:
 - I possess a valid national Registry Certification
 - I have applied for a State of California Paramedic License
- * 5. As part of your application materials, you will need to provide supporting documentation (e.g. your certificate) supporting the answer you selected in the previous questions.
 - I will attach it to my application
 - I will provide it to the HR Dept by the closing date of 3/10
 - N/A as I don't possess or meet the criteria listed.
- * 6. As part of your application materials, you will need to provide a copy of your California Paramedic License, if you possess one.
 - I will attached a copy of my California Paramedic License to my application
 - I will provide a copy of my California Paramedic License to the HR Dept by the 3/10/2017

closing date

Not applicable to me as I do not currently possess a California Paramedic License

- * 7. Candidates are required to submit a valid CPAT card (issued w/in the past 12 months) by the closing date.
- I understand and am attaching my current CPAT card to my application packet
- I understand will submit one to the HR Dept by the 3/10/17 closing date.
8. The following certifications are not required but if you have any of them please indicate as such. Please select any of the certifications you have that are listed below. In order to ensure these certifications are considered during the application review, a copy of the certification/s must be submitted, along with any required documentation, by the closing date of 3/10/17. It is recommended you attach them to your application materials.
- Firefighter II Certification
- Auto Extrication
- Firefighter Survival
- RIC Operations
- PHTLS or ITLS
- PALS or PLEPP
9. If desired, please explain any education, experience, special training or certificates you have that would help you in this position that have not been previously addressed in your application or supplemental questions.
- * 10. Do you certify that the information and statements made in connection with this application and supplemental questionnaire are complete and true to the best of your knowledge? Please note that intentional misrepresentation of your qualifications will be grounds for disqualification from this selection process and/or removal from the eligibility list.
- I have read and understand the above information and certify the information I have provided is true to the best of my knowledge.
- * Required Question