



# Hollywood Burbank Airport Fire Department

**Firefighter/EMT**



## **Organization:**

Burbank Glendale Pasadena  
Airport Authority

## **Location:**

2627 Hollywood Way,  
Burbank, CA 91505

## **Contact:**

(818)729-3514

# Overview

The Burbank Glendale Pasadena Airport Authority oversees the operation of Hollywood Burbank Airport, a medium hub (C-index) airport serving 6 million passengers annually. The Airport Fire Department handles various emergency services, specializing in Aircraft Rescue Firefighting (ARFF).

## Department Structure

- **Station:** 1
- **Personnel:** 6 Firefighter/EMTs, 1 Captain
- **Platoon Duty:** 48/96 rotation
- **Apparatus:** 3 ARFF Rigs, 1 Engine Company
- **Call Volume:** ~400 per year



# COMPENSATION & BENEFITS

## Title

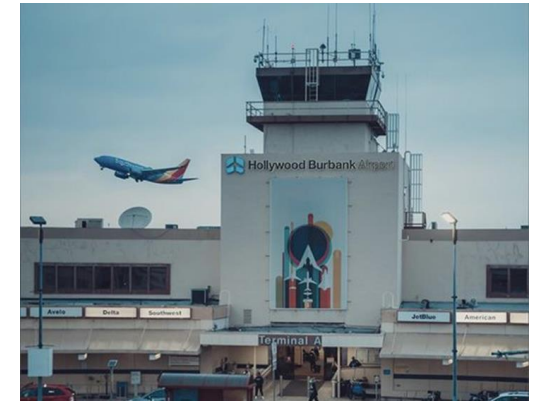
Firefighter/EMT

## Salary

\$6,712 - \$10,076 Monthly

## Benefits

- Medical (Kaiser or Cigna)
- Dental (MetLife)
- Vision (Eye Med)
- Retirement 401(k) with 50% match up to 8% employee contribution
- Social Security pay in
- 10 Paid Holidays
- 224 hours of PTO per year
- Tuition Reimbursement up to \$5,000 annually
- Additional incentives for certifications
  - Driver Operator/EMT/Fire Control 5/Company Officer





# Candidate

Firefighter-EMT is responsible for protecting life, property, and the environment by executing firefighting activities, emergency medical aid, hazardous materials response, and fire prevention duties. Additionally, the position is accountable for the maintenance and performance of fire apparatus, equipment, and facilities.

The Hollywood Burbank Fire Department is searching for candidates whose values are consistent with our dedication, work ethic, and positive attitude. Our department provides professional, compassionate, and courteous service to the airport community, and neighboring cities.





# Job Responsibilities and Licenses



## Duties and Responsibilities:

- Operate and maintain fire apparatus and equipment.
- Perform emergency rescue, fire protection, and medical response duties.
- Administer emergency care to victims.
- Participate in fire prevention and public education programs.
- Maintain station facilities and equipment.
- Respond to aircraft emergencies and fulfill ARFF requirements.
- Adhere to policies and regulations, including TSA and FAA guidelines.
- Participate in ongoing training and maintain certifications.

## Skills and Abilities:

- Assess and respond effectively to dangerous situations.
- Conduct research and handle emergencies calmly.
- Develop job-related skills through training and on-the-job experience.
- Maintain physical fitness for job demands.
- Read, write, and comprehend English instructions and materials.
- Work in various environments, including confined spaces.

## Education and Training Requirements:

- State of California Firefighter 1 certification or IFSAC/Pro Board
- Hazardous Materials First Responder Awareness/Operations
- Wildland S-190 California
- ICS-100, ICS-200

## Licenses and Special Requirements:

- Valid Class B or C California License with Firefighter Endorsement
- Valid SIDA badge and compliance with TSA/FAA regulations
- EMT Basic certification National Registry or California \*\*A current State of California EMT 1-D certification with current LA County Scope of Practice upon start date\*\*
- Ability to obtain Firefighter II and Driver Operator certifications within 18 months
- Security clearance (SIDA Badge) as required
- Fire Control 5 ARFF certification



# Selection and Testing Process

## Selection Process:

### Application Period:

Now open until July 1, 2025, at 5:00 PM  
Firefighter Candidate Testing Center (FCTC): Must be current on the FCTC Statewide Eligibility List (SEL) on July 1, 2025. (For more information on how to be placed on the FCTC SEL, visit <https://www.fctconline.org/becoming-a-firefighter/fctc-statewide-list/>)

### Pre-Interview:

Candidates who successfully complete a department pre-interview will receive an invitation to schedule a station tour and oral panel interview in August 2025.

### Application Requirements:

Proof of certifications, EMT and CPR certification, CPAT or Biddle Test results.

### To apply:

**\*\*Contact [Adavis@bur.org](mailto:Adavis@bur.org)\*\*** before **July 1, 2025, 5 p.m.** to be considered for the position.

The requirements for this position must be met at the time of application. You must include the required attachments for your application to be considered.

A copy of each of the following items must be attached to the application at the time of submission. Applications without the required attachments will not be considered.

### All Applicants Must Provide:

- Proof of California State Certified Firefighter I Pro Board or IFSAC
- EMT Certification (National Registry or California)
- CPR Certification\*\*A current State of California EMT 1-D certification with current LA County Scope of Practice upon start date\*\*
- Proof of Completion of the Candidate Physical Ability Test (CPAT) within the last 12 months

### Note:

**\*\*\***Must be active on the FCTC Statewide Eligibility List (SEL) **on July 1<sup>st</sup>**. If you are NOT currently active on the FCTC candidate list, please register for an upcoming exam at <https://www.fctconline.org/testing-information/upcoming-test-schedule/>. **Updated link Candidates experiencing financial hardship may qualify for financial aid to pay for their FCTC testing fees.** (<https://www.fctconline.org/financialaid/>)

Application and test results will be reviewed, and candidates will be contacted for further stages.

Employment offers are contingent upon legal authorization, background checks, and pre-employment testing.

TBI Airport Management is an Equal Opportunity Employer and provides reasonable accommodations for disabilities.

Qualified Military Veterans are given an additional five (5) points to a passing score for both open-competitive and promotional recruitments.