



We invite you to apply for

Firefighter

\$6,377.88 - \$8,074.66 monthly

Opening Date: 07/22/2020 Closing Date: 08/22/2020 11:59 P.M.



The Community and the Organization

The City of El Segundo was incorporated in 1917, and is a thriving coastal community that spans 5.5 square miles and is home to approximately 17,000 residents. The City is headquarters to several corporations including Mattel, Chevron and most recently, the Los Angeles Times. El Segundo also houses the Los Angeles Lakers and Kings training facilities and is home to The Boeing Company, Northrop Grumman Corporation and Raytheon. El Segundo offers beautiful residential neighborhoods, a vibrant downtown, unequalled connectivity to greater LA, major freeways, three Metro stops and we are just minutes from Los Angeles International Airport (LAX). Our City motto is "Where Big Ideas Take Off!"

The El Segundo Fire Department is an organization that is focused on protecting our community from "All Risks" with an emphasis on ***courtesy and service***. The fire department is comprised of five divisions: Administration, Suppression, Fire Prevention, Environmental Safety, and Emergency Management under the direct supervision of the Fire Chief. The fire department employs 52 dedicated men and women that are committed to delivering the highest level of service to the community while always striving for professional growth.

The Ideal Candidate

The City of El Segundo is seeking highly motivated community, customer service, and career-oriented men and women committed to succeeding as a Firefighter to join our Fire Department. The ideal candidate is independent, motivated, professional, detail-oriented, and has excellent verbal communication skills. We are looking for someone who displays outstanding judgment, and enjoys the challenges of a fast-paced and change-oriented work environment.

The Department and Position

Under general supervision, fights fires; mitigates hazardous materials emergencies; performs medical, rescue work, other non-fire emergency response work; participates in fire prevention inspections, station maintenance, and training activities; performs related duties as required.

Essential Job Functions:

Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities

Duties may include, but are not limited to, the following:

1. Responds to fire calls and participates in fire extinguishment, ventilation, salvage, rescue, and other operations; operates various firefighting/control equipment such as pumps, hoses, ladders, and extinguishers; lays hose lines and directs water streams onto fires.
2. Provides emergency medical aid to individuals in need of such care; depending on qualifications, provides care consistent with standards and permitted procedures established for emergency medical treatment.
3. Inspects, cleans, services, drives and operates various firefighting equipment and apparatus; performs routine and preventative maintenance on equipment as necessary; assists in maintaining clean and orderly conditions in and about the fire station.
4. Attends and participates in special drills and other training activities; may perform duties of a Fire Engineer in a training or relief capacity.
5. Conducts inspections of public and commercial buildings for fire prevention and target hazard identification and review.
6. May participate in special projects, develop and/or conduct training, and perform work assignments while serving on various committees; responds as required when calling in from off-duty.
- 7.;When performing medical care as an Emergency Medical Technician (EMT), assists with the treatment and transport of patients; administers lifesaving/support techniques and systems; communicates with medical personnel regarding patient and/or procedural status; prepares related reports; inspects and maintains specialized equipment and supplies related to pre-hospital emergency medical care activity.

Qualification Guidelines

Education and/or Experience:

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for satisfactory job performance. An example is graduation from high school or equivalent.

Knowledge, Skills and Other Characteristics:

Working knowledge of fire safety laws and ordinances; basic fire prevention and suppression techniques and practices. Ability to learn and apply firefighting principles and techniques; think and act quickly and efficiently in emergency situations; understand and apply mechanical and physical principles related to fire suppression; learn and apply fire code provisions and arson/ fire investigation techniques; work effectively and cooperatively with others; understand and follow verbal and written directions.



Special Requirements:

- Successful completion of a California State Fire Marshal Certified Academy.
- Possession of or ability to obtain a valid California Class C driver's license, and a satisfactory driving record.
- Eighteen years of age.
- Possession of a current EMT and CPR certification.
- Possession of a State Firefighter I certificate is desirable.
- EMT-Paramedic Certification is desirable.
- Must be current on the Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List (SEL) on August 22, 2020. (For more information on how to be placed on the FCTC SEL, visit www.FCTCOnline.org)
- Cal-JAC CPAT (Candidate Physical Ability Test) Card must be dated between 01/01/2019 and 08/22/2020.
- A passing score on the FCTC Written Test must be dated between 01/01/2019 and 08/22/2020.

Application Process**APPLICATION & EXAMINATION PROCEDURES:****Application:**

Applications will be accepted beginning July 22, 2020 until 150 qualified applications are received. The application filing may close at any time, but should 150 qualified applications not be received, application filing will close on August 22, 2020 at 11:59 p.m.

Application and accompanying attachments must be submitted online at the time of application submission. Please attach all required application materials to your online application. Failure to submit all required application materials may result in disqualification. The City is NOT accepting printed copies of applications or documents. ONLY online applications will be accepted. Copies of any certifications, cover letters, and/or supplemental materials must be submitted at the time of employment application package filing.

Your complete online application must include:

1. YOUR ONLINE APPLICATION - Applications must be completely filled out. A resume cannot substitute for some of the information. Be sure to detail any education, training, or other relevant coursework that would make you a particularly strong candidate.
2. Professional Resume (1 page maximum).
3. HIGH SCHOOL DIPLOMA or equivalent Copy of your diploma, G.E.D., or official transcripts.
4. CALIFORNIA STATE FIRE MARSHALL CERTIFIED FIREFIGHTER I FIRE ACADEMY CERTIFICATE.
5. Written Exam taken through Firefighter Candidates Testing Centers (FCTC). Testing must be completed at time of application filing. (See FCTC contact details below).
6. Copy of valid EMT and CPR certification.
7. Copy of Cal-JAC CANDIDATE PHYSICAL ABILITY TEST (CPAT) card. The City does not reimburse candidates for expenses incurred for this exam.
8. PARAMEDIC CERTIFICATE, if available.

9. COPY OF DRIVER'S LICENSE.

The examination process for this recruitment will consist of the following:

Only the most highly qualified candidates will be invited to continue in the selection process. Meeting the minimum requirements does not guarantee an invitation to further testing. The examination process will consist of a structured oral interview, weighted 100%. Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The list will be valid for a period of up to 12 months, or until an insufficient number of names remain from which to fill vacancies.

WRITTEN EXAM OPPORTUNITY FIREFIGHTER CANDIDATE TESTING CENTER (FCTC)

Full written testing services for the position of Firefighter will be offered through the Firefighter Candidate Testing Center (FCTC), a subsidiary of the California Joint Apprenticeship Committee (Cal-JCA). Candidates can find written test and CPAT information at www.FCTCOnline.org. Costs associated with the FCTC written exam and Cal-JAC CPAT shall be the responsibility of the candidate. Applicants who meet financial hardship requirements can apply for a grant to cover the cost of the testing fees. Please visit FCTC's website: <https://www.fctconline.org/candidates/financial-hardship/>.

Information and registration for the written test may be found at www.FCTCOnline.org or (877) 648-2728.

AN EQUAL OPPORTUNITY EMPLOYER

The City of El Segundo does not discriminate on the basis of race, religion, color, national origin, ancestry, disability, marital status, age, sex or sexual orientation. The City of El Segundo maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.