



City of Arts & Innovation

CITY OF RIVERSIDE
invites applications for the position of:
FIREFIGHTER

SALARY: \$2,271.69 - \$3,042.00 Biweekly
\$59,064.00 - \$79,092.00 Annually

OPENING DATE: 06/13/17

CLOSING DATE: 06/25/17 11:59 PM

THE POSITION:



The City of Riverside Fire Department is announcing its recruitment for the position of Firefighter!

The application filing period starts on June 15, 2017 and ends at 11:59 p.m. on June 25, 2017.

The City of Riverside Fire Department is a progressive, all-risk department responsible for the protection of a diverse population of over 300,000 people, covering the direction of Fire Chief Michael Moore, The City of Riverside Fire Department protects life, property, and the environment from 14 stations, responding to incidents. The department offers a variety of specialty programs, including Urban Search & Rescue, Hazardous Materials, and Arson.

Under the supervision of a Company Officer, Firefighters will perform a variety of duties in the protection of life and property by combating, extinguishing, and providing emergency medical care; to participate in training and fire prevention activities; to operate and maintain firefighting and rescue equipment, and fire stations; to do related work as required. Firefighters are responsible for the maintenance and upkeep of apparatus, equipment, and fire stations. Firefighters will participate in fire evolutions with their individual companies, and with multiple companies as needed.

WORK PERFORMED:

Typical duties include, but are not necessarily limited to, the following:

- Respond to fire alarms, rescue alarms, medical emergency, and other emergency calls to protect life and property endangered by fire; operate various communications equipment.
- Respond to requests for medical emergencies; provide immediate medical care to persons injured in automobile accidents, fires, industrial accidents, and other emergencies; observe and report vital signs; and administer medical treatment.
- Serve as a hose operator in firefighting situations; lay and connect hoses; hold nozzle and direct water streams in the control and extinguishing of fires; clean and test fire hoses; raise, lower, and climb aerial ladders; perform rescue work and remove persons from danger.
- Ventilate structures using such techniques as opening windows and chopping holes through the roof; use forcible entry tools, bars, hooks, life lines, and other auxiliary equipment; assist in overhaul and salvage operations; sweep water and remove debris.
- Perform preventive maintenance and daily inspections on fire apparatus; inspect fire apparatus after each operation to ensure proper and efficient operation; service fire apparatus; test, wash, hang, and dry hoses; change hoses on fire apparatus; report worn, damaged, or lost parts and tools;
- Clean and maintain station quarters, grounds, and equipment; perform routine housekeeping chores such as sweeping, mopping, cooking, and washing; and conduct tours.
- Conduct fire prevention inspection and education programs; serve as a fire inspector, inspecting commercial and other properties for fire hazards and compliance with codes and ordinances, and participating in or conducting investigations to determine fire causes.
- Participate in continuous training in fire prevention, inspection, and suppression through fire drills, training exercises, simulations, and on-the-job exercises.
- Study technical material on Fire Department rules and regulations, fire hazards, and modern firefighting techniques, City layout, water systems, and related equipment.
- Prepare reports on preventive maintenance and with respect to work operations.
- Work 24-hour shifts and overtime; may be recalled to duty in cases of emergency.
- Serve as a substitute fire engineer under special instructions and limited conditions on a relief or training basis; operate and maintain motorized firefighting pump controls and other mechanical equipment to maintain correct water pressure consistent with the type of fire; drive and operate the tiller position on an aerial truck; place truck to best advantage to facilitate fire fighting.

QUALIFICATIONS:

Recruitment Guidelines:

Education: Equivalent to the completion of the twelfth grade and successful completion of a State Fire Marshal approved Fire Academy.

Two years of full-time paid experience as a Firefighter with a municipal department may be substituted for the California State Certified Fire Academy requirement.

Necessary Special Requirements:

CANDIDATES MUST BE ACTIVE ON THE FIREFIGHTER CANDIDATE TESTING CENTER (FCTC) STATE ELIGIBILITY LIST ON SEPTEMBER 5, 2017 AT THE RIVERSIDE NECESSARY SPECIAL REQUIREMENTS. THIS INCLUDES THE FOLLOWING:

1. Possession of an appropriate, valid class "C" California Motor Vehicle Operator's License.
2. Possession of a valid American Heart Association or Red Cross Health Care Provider Level Cardio-Pulmonary Resuscitation (CPR) Certification at the time of application.

3. Possession of a valid EMT certification or possession of a valid National Registry EMT or Paramedic Certification at the time of application.
4. Possession of, or the attainment of, a [CAL-JAC Candidate Physical Ability Test \(CPAT\)](#) dated **March 5, 2017 through September 4, 2017**.
6. Successful completion of the [Firefighter Candidate Testing Center \(FCTC\) written exam](#) dated **September 5, 2016 through September 4, 2017**.

****Please note: You will not have the ability to attach documents to this application. All certifications will be verified on September 5, 2017 through the Firefighter Candidate Testing Center (FCTC) eligibility list or during the background phase of the selection process.****

Highly Desirable Qualifications

Possession of a valid Paramedic Accreditation (Riverside County).

SELECTION PROCESS:

IMPORTANT INFORMATION REGARDING THE WRITTEN EXAM AND CPAT:

*If you are selected to move forward in the assessment process, you will be required to register for the [Firefighter Candidate Testing Center \(FCTC\) Written Exam Ability Test \(CPAT\)](#) and successfully complete both components no later than **September 4, 2017**, if you have not already done so. If selected, you will be notified with instructions about how to move forward. Please check your email regularly following the closing date of this recruitment.*

****Please note: You will not have the ability to attach documents to this application. All certifications will be verified through the Firefighter Candidate Testing Center (FCTC) eligibility list or during the background phase of the selection process.****

The selection process will begin with an employment application package screening, with the candidates meeting the qualifications to be notified to take the Firefighter Candidate Testing Center (FCTC) written exam and Candidate Physical Ability Test (CPAT) and complete both components no later than **September 4, 2017**. Additionally, this process will evaluate job-related education, experience, knowledge, skills, and abilities. Those who successfully complete the selection process will be placed on the eligibility list.

It is the responsibility of candidates with a disability requiring accommodation in the assessment process to contact the Human Resources Department in writing prior to the closing date of this recruitment.

Appointment will be subject to the successful completion of a pre-employment background investigation, medical/physical examination, drug and alcohol test.

NOTE: The City reserves the right to modify selection devices and test instruments in accordance with accepted legal, ethical, and professional standards. Candidates are encouraged to establish an eligibility list.

All applicants will be notified via e-mail of their application status after the closing date of this announcement.

Candidate Steps

1. June 15, 2017 - June 25, 2017

Complete online application at riversideca.gov/jobs and register on the Firefighter Candidate Testing Center (FCTC) website at: <https://www.fctconline.org/accounts/register>

2. June 27, 2017 - July 4, 2017

Receive Pre-Qualification Email pending your successful completion of the Candidate Physical Ability Test (CPAT) **and** Firefighter Candidate Testing Center (FCTC) 'Pre-Exam'.

3. Now - September 4, 2017

Schedule both exams no later than Saturday, September 4, 2017:

Go To: <https://www.fctconline.org/accounts/signup/>

1. CAL-JAC CPAT must be dated **March 5, 2017 through September 4, 2017**

2. FCTC Written Exam must be dated **September 5, 2016 through September 4, 2017 (FCTC will hold a written exam in the Riverside area on Wednesday, September 4, 2017)**

4. September 12, 2017 - September 15, 2017

Email notifications will be sent to candidates selected to move forward to the next step of the selection process which will consist of oral interviews.

**CITY OF RIVERSIDE, AS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER,
ENCOURAGES APPLICANTS FROM DIVERSE BACKGROUNDS TO APPLY.**



APPLICATIONS MUST BE FILED ONLINE AT:
<http://www.riversideca.gov>

3900 Main Street
Riverside, CA 92522
951-826-5808

cityjobs@riversideca.gov

Position #17-2040-01
FIREFIGHTER
JB

FIREFIGHTER Supplemental Questionnaire

- * 1. **Instructions:** The information on the application and your responses to the following supplemental questions will be used to determine whether you meet the minimum and/or highly desirable qualifications for the position in which you are applying. Detailed responses must be provided for each question in order to ensure qualifications are properly considered.
(*Do not refer to a resume in lieu of completing the supplemental questions).
Employers listed on this questionnaire must also be listed and fully detailed in the work experience section of your application.
- I understand.
- * 2. Please indicate the highest level of education you have completed.
 - Less than High School Diploma or GED
 - High School Diploma or GED
 - Some college coursework completed (less than 59 semester units or less than 89

quarter units)

- Associate's Degree (at least 60 semester units or 90 quarter units)
- Bachelor's Degree (at least 120 semester units or 180 quarter units)
- Master's Degree
- PhD

- * 3. Please select the appropriate necessary education or experience qualification that you possess from the list below.
- I have successfully completed a California State Certified Fire Academy
 - I possess at least two (2) years of full-time paid experience as a firefighter with a municipal department
 - I have successfully completed a California State Certified Fire Academy AND I have completed at least two (2) years of full-time paid experience as a firefighter with a municipal department
 - I do not possess any of the education or experience as listed above
- * 4. Please indicate which of the following California State Approved Academies you have graduated from, if any.
- I have not graduated from any of the academies listed below.
 - Alameda County Fire Department
 - Allan Hancock College
 - American River College
 - Antelope Valley College
 - Bakersfield College / Olive Drive Training Cntr.
 - Berkeley Fire Department
 - Butte Community College
 - Cal Fire Academy
 - Chabot Community College / Los Positas
 - City College of San Francisco
 - College of the Desert
 - College of the Sequoias
 - College of the Siskiyous
 - Columbia College
 - Crafton Hills Community College
 - El Camino College
 - Fremont FD
 - Fresno City College
 - Fresno Fire Department
 - Glendale Community College/Verdugo Fire Academy
 - Hayward Fire Department
 - Imperial Valley College
 - Lake Tahoe Community College
 - Los Angeles City FD
 - Los Angeles County FD
 - Los Medanos Community College
 - Merritt College
 - Modesto Jr. College
 - Monterey Peninsula College
 - Moreno Valley College/Ben Clark Training Cntr.
 - Mt. San Antonio Community College
 - Oakland FD
 - Oxnard College
 - Palomar College
 - Porterville Community College
 - Rio Hondo College
 - Sacramento Metro Fire
 - South Bay Regional Safety Consortium
 - San Diego FD
 - San Diego Miramar College
 - San Joaquin Delta College
 - San Jose FD
 - San Mateo College
 - San Francisco Fire Department
 - San Pasqual Reservation FD
 - Santa Ana College
 - Santa Monica Fire Department
 - Santa Rosa Junior College
 - Shasta Community College
 - Sierra College
 - Solano Community College, Vacaville Center
 - Victor Valley College
 - Yuba College
- * 5. Please indicate the type of valid California Motor Vehicle Operator's License that you possess:
- Class A
 - Class B
 - Class C
 - Valid out-of-state motor vehicle operator's license
 - None of the above
- * 6. Do you currently possess a valid American Heart Association or Red Cross Health Care Provider Level Cardio-Pulmonary Resuscitation (CPR) Certification?
- Yes
 - No
- * 7. Do you currently possess a valid EMT certification or a valid National Registry EMT or Paramedic Certification?

- Yes
 No
- * 8. Please indicate the type of valid Paramedic (PM) Certification you possess.
- State of California Paramedic License
 National Registry Paramedic Certificate
 State of California Paramedic License AND National Registry Paramedic Certificate
 I do not possess either of the certificates listed above
- * 9. If you possess a valid State of California Paramedic License , please indicate if you possess any of the following cards:
- Advanced Cardiac Life Support (ACLS)
 International Trauma Life Support (ITLS)
 Pre-Hospital Trauma Life Support (PHTLS)
 Pediatric Advanced Life Support (PALS)
 Pediatric Education for Pre-Hospital Professionals (PEPP)
 N/A
- * 10. If selected to move forward to the next step of the selection process, and have not already done so, you will be required to register for and successfully pass the CAL-JAC Candidate Physical Ability Test (CPAT) dated **March 5, 2017 through September 5, 2017**. More information at <https://www.fctconline.org/>.
- I understand.
- * 11. If selected to move forward to the next step of the selection process, and have not already done so, you will be required to register for and successfully pass the Firefighter Candidate Testing Center (FCTC) Written Exam dated **September 5, 2016 through September 4, 2017**. More information at <https://www.fctconline.org/>.
- I understand.
- * 12. **Certification:** I understand that I **cannot** update my application once it has been submitted. Therefore, I have fully completed **ALL** sections, provided **full descriptions of my duties and responsibilities** for each employer, and have fully answered **ALL** questions on the Supplemental Questionnaire. (**Do not refer to a resume or other documentation, as it will not be reviewed.**) *Employers noted on the Supplemental Questionnaire must also be included and fully detailed on the Application.*
- I understand.
- * Required Question