



CITY OF CHULA VISTA
invites applications for the position of:

Fire Recruit (EMT Option)

SALARY: \$4,122.17 - \$4,328.29 Monthly

OPENING DATE: 03/06/20

CLOSING DATE: 05/01/20 12:00 PM

DESCRIPTION AND ESSENTIAL FUNCTIONS:

Due to COVID-19 precautions and directives, the dates noted below will be adjusted accordingly in light of FCTC's cancelation of all CPAT and written tests until after April 15, 2020. Should you need timely assistance with respect to FCTC's test schedule, please e-mail FCTC@cpf.org or call the FCTC office and leave a voicemail at 877-648-2728. Their staff will be checking voicemail and responding throughout the day.

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The City of Chula Vista is seeking enthusiastic women and men interested in establishing a challenging career in the Fire Service and will be accepting applications for Fire Recruit (EMT Option) **from April 13, 2020 - May 1, 2020**. Applications will not be accepted outside of this time period.

**To be considered for Fire Recruit (EMT Option), you must be on the Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List.**

Please visit [www.FCTCOnline.org](http://www.FCTCOnline.org) for information on how to be placed on the FCTC Statewide Eligibility List, how to register for upcoming Candidate Physical Ability Tests (CPAT) and FCTC written tests, information about study materials and grants for testing fees. **The next CPAT tests in San Diego County are scheduled for Tuesday, April 7 and April 21, 2020 at FCTC San Diego (Miramar College). The next FCTC written test in San Diego County is scheduled for Saturday, April 11, 2020 at the MLK Community Center (National City, CA).** For additional test dates and locations, please click [here](#).

You **must** register with the FCTC in order to take the FCTC written test and CPAT. Furthermore, after taking the FCTC written test and CPAT, you must register and complete your profile on the FCTC website to be placed on the FCTC Statewide Eligibility List.

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Under direct supervision and in a learning capacity, Fire Recruits attend the department's Fire Recruit Academy and receive training on emergency medical services, rescue, hazardous materials, operation and maintenance of firefighting equipment, station maintenance, and the various phases of fire prevention and suppression; learn the policies and functions of Chula Vista Fire Department; and perform related duties as required.

This is a trainee-level, non-sworn, 40-hour workweek classification in the Fire series, with no safety officer powers or safety benefits. Incumbency in this class is limited to a fixed term during which the incumbent must graduate from the five-month Fire Recruit Academy and be eligible for promotion to the class of Firefighter or Firefighter/Paramedic. Graduation from the Academy requires an acceptable level of competency in all academy subjects. Competency shall be demonstrated by passing all examinations, including evaluations of manipulative skills.

After successfully completing the five-month Fire Recruit Academy, Fire Recruits are sworn in and promoted to the position of Firefighter or Firefighter/Paramedic, where s/he will serve a probationary period of twelve (12) months performing a variety of duties related to the protection of life and

property, and must pass each phased evaluation of training. Recruits who are not promoted to position of Firefighter or Firefighter/Paramedic at the end of the Fire Recruit Academy will be subject to termination.

The Fire Recruit is distinguished from the higher level Firefighter and Firefighter/Paramedic in that incumbents of the latter classes have graduated from the Recruit Academy and serve as first responders to all calls for service (emergency and non-emergency).

Essential Functions - Functions may include, but are not limited to, the following:

Participate in classroom lectures; evaluations; team and individual manipulative drills; knowledge, skills, and ability testing; and problem solving exercises.

Receive training in firefighting activities such as: fire suppression, hose evolutions, radios, salvage and overhaul; use of various tools and equipment such as extrication tools, chainsaws, axes, hydraulic tools, ladders, ropes, fire extinguishers, water supply systems, etc.

Learn the proper use and maintenance of all fire related apparatus, equipment, tools, and facilities.

Participate in fire drills and attend classes in firefighting, emergency medical procedures, hazardous materials, and related subjects.

Learn the policies, procedures, rules, and regulations of the City of Chula Vista and Chula Vista Fire Department.

Participate in the physical fitness training program.

Build and maintain positive, collaborative working relationships with co-workers, other City employees, personnel from a wide range of outside agencies, other colleagues in the field, and the public.

Perform other duties related to this position.

MINIMUM QUALIFICATIONS:

Any combination of education and/or experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience

Previous work experience is not required. Previous fire suppression experience is highly desirable.

Training

Equivalent to completion of the twelfth grade. Associate's degree in Fire Science/Technology is highly desirable.

Special Requirements

Must be at least 18 years of age at time of application.

Licenses and Certificates

- Possession of valid California or National Registry EMT or EMT-P certification is required at time of application, and for duration of employment. (EMT certification is required for promotion to the class of Firefighter; the required EMT certification is waived for those Firefighters that possess an EMT-P certification. EMT-P certification is required for promotion to the class of Firefighter/Paramedic.)
- Possession of valid Basic Life Support for Healthcare Providers (CPR-BCH) certificate at time of application, and for duration of employment.
- Possession of valid California Class C Driver's License, and acceptable driving record at time of appointment and during course of employment.
- Possession of CPAT certificate dated within six months of application deadline (Dated on or after November 1, 2019).
- Fire Fighter I and Fire Firefighter II Certifications are highly desirable.
- County of San Diego EMT or EMT-P Accreditation is highly desirable.
- Current Advanced Cardiac Life Support (ACLS) card is highly desirable.

KNOWLEDGE, SKILLS AND ABILITIES / PHYSICAL DEMANDS AND WORKING

CONDITIONS:

Knowledge, Skills and Abilities

Knowledge of: Emergency medical basic and/or advanced life support principles, terminology, and procedures; general principles and practices of emergency medical response; San Diego County Emergency Medical Services (EMS) regulations, protocols, and procedures; Federal, State, and local laws, regulations, and standards related to para-medicine; local geographical response factors; English usage, spelling, grammar and punctuation; basic mathematics, chemistry, and physics of fire behavior and hazardous materials; safety practices and procedures; computer related equipment and software applications related to assignment. Ability to: learn new skills and methods quickly and accurately; perform physical duties associated with firefighting; work in a variety of weather conditions (hot, cold, rain, wind, dust, etc.) and in extremely hazardous situations; learn and follow City policies and procedures; read and understand printed information during academy; follow written and verbal orders from supervisors; work with teams; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships with those contacted in the course of work; work with various cultural and ethnic groups in a tactful and effective manner.

Physical Demands and Working Conditions

Must be able to perform a wide range of physical duties to include: reading and comprehending English, taking written and practical tests, stooping, lifting heavy objects (100 lbs.), running, walking on uneven surfaces, climbing ladders, pulling heavy hoses, wearing heavy equipment, carrying heavy objects, crawling, map memorization, reading technical manuals, reading signs and labels quickly, and other related physical duties. Work is performed indoors and outdoors, in a variety of weather conditions (hot, cold, rain, wind, dust, etc.), and occasionally in extremely hazardous situations.

ADDITIONAL INFORMATION:

Recruitment No. 20562503E

Employees in the Fire Recruit position are represented by the Association of Chula Vista Employees (ACE) and receive benefits outlined in the [ACE Benefits Summary](#). After successfully completing the Fire Department's Recruit Academy, the Fire Recruit will promote to Firefighter (\$5,330.26 - \$6,478.96 Monthly). This position is represented by International Association of Fire Fighters, Local 2180 (IAFF) and receives benefits outlined in the IAFF Memorandum of Understanding. Click [here](#) to view the IAFF Benefits Summary.

Recruitment and Selection Process/Timeline

To be considered, applicants must submit an online City Application with Supplemental Questionnaire and the **required certification** by 12:00 p.m. on the closing date listed. Candidates whose applications indicate education and experience most directly related to the position will be invited to participate in the selection process as noted below. **All notices will be sent via e-mail.**

Unless otherwise noted, a passing score must be achieved at each step of the selection process in order to have your name placed on the City of Chula Vista's eligibility list for hiring consideration. **The examination materials for this recruitment are validated, copyrighted and/or inappropriate for review.**

Step 1. Application Review: Applications will be screened to ensure the following requirements are met:

- **You must be on the Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List.** Please visit www.FCTCOnline.org for information on how to be placed on the FCTC Statewide Eligibility List, how to register for upcoming Candidate Physical Ability Tests (CPAT) and written tests, information about study materials and grants for testing fees. *The next CPAT test in San Diego County is scheduled for Tuesday, April 7, 2020 at FCTC San Diego (Miramar College). The next written test in San Diego County is scheduled for Saturday, April 11, 2020 at the MLK Community Center (National City, CA). For additional test dates and locations, please click [here](#).*
- **A copy of your valid California or National Registry EMT card must be attached to your online application.** Applications without a copy of a valid EMT card will be disqualified, regardless of the reason (e.g. awaiting receipt due to renewal process, recent testing, State issuance backlog, etc.)

Please do not submit any other certifications, licenses, resumes, letters of reference, etc. as they will not be considered at this time.

Step 2. Supplemental Questionnaire: The supplemental questionnaire will be evaluated and may be used to determine the most highly qualified candidates.

Step 3. Oral Board Interview: The interview will evaluate the candidate's motivation, interest, education, experience and professional qualifications for the position. *Tentatively scheduled for the week of June 15, 2020.*

Step 4. Fire Battalion Chiefs' Interview *Tentatively scheduled for the week of July 20, 2020.*

Step 6. Fire Chief's Interview *Tentatively scheduled for the week of August 10, 2020.*

Step 7. Post-Offer, Background Investigation: Candidates will be required to complete a thorough background investigation, including polygraph and Live Scan through the California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI).

Step 8. Post-Offer, Pre-Employment Psychological Evaluation and Medical Examination

PLEASE NOTE, ALL DATES LISTED ABOVE ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT FURTHER NOTICE.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.chulavistaca.gov>

Position #20562503E
FIRE RECRUIT (EMT OPTION)
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276 Fourth Avenue
Chula Vista, CA 91910
619-691-5096

humanresources@ci.chula-vista.ca.us

Fire Recruit (EMT Option) Supplemental Questionnaire

- * 1. The supplemental questionnaire is used to further evaluate your experience and education to determine your eligibility for this position. Please answer each question accurately and thoroughly. To be considered for this position, the experience you indicate in your responses to the supplemental questions must also be described, in detail, on the **Work History/Experience** section of your Employment Application. Failure to complete the "Work History/Experience" section of the employment application will result in your application not being considered. Please do not refer your response to your resume. A resume will **not** be considered in determining your qualifications.
 I have read and acknowledge the instructions stated above.
- * 2. Are you at least 18 years of age?
 Yes No
- * 3. Which of the following best describes your highest level of education?
 Some high school
 High school diploma or GED
 Some college
 Associate's degree
 Bachelor's degree
 Master's degree or higher
- * 4. Are you currently on the Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List?
 Yes No
- * 5. Do you possess a valid California or National Registry **EMT** certification? (If you answered Yes, this certification **must** be attached to your application.)
 Yes No

- * 6. Do you possess a valid California or National Registry **EMT-P** certification? (If you answered Yes, this certification **must** be attached to your application.)
 Yes No
- * 7. If you answered "Yes" questions 5 or 6, please provide your California or National Registry certification number and expiration date. If you answered "No" to questions 5 or 6, please indicate "N/A" in the space below.
- * 8. Do you possess a CPAT certificate dated within six months of application deadline (dated on or after November 1, 2019)?
 Yes No
- * 9. **Experience** Are you currently employed as a paid **Firefighter/Paramedic** (or higher rank) in the fire service?
 Yes No
- * 10. If you answered "Yes" to the previous question, please indicate the name of the Fire Department or Agency and your position title(s) and/or rank(s). If you answered "No" to the previous question, please indicate "N/A" in the space below.
- * 11. Are you currently employed as a paid **Firefighter** (or higher rank) in the fire service?
 Yes No
- * 12. If you answered "Yes" to the previous question, please indicate the name of the Fire Department or Agency and your position title(s) and/or rank(s). If you answered "No" to the previous question, please indicate "N/A" in the space below.
- * 13. Are you currently employed as a paid **Paramedic**?
 Yes No
- * 14. If you answered "Yes" to the previous question, please indicate the name of the Fire Department or Agency and your position title(s) and/or rank(s). If you answered "No" to the previous question, please indicate "N/A" in the space below.
- * 15. Are you or were you a Chula Vista Fire Department Fire Explorer?
 Yes No
- * 16. **Other Licenses/Certifications** Which of the following licenses and certifications do you currently possess? (Check all that apply) *Please note, while copies are not required at this time, this information will be verified later in the process.*
- Advanced Cardiac Life Support (ACLS)
 - Basic Life Support for Healthcare Providers (CPR-BCH) certificate
 - California Class C Driver's License
 - County of San Diego EMT Accreditation
 - County of San Diego EMT-P Accreditation
 - Fire Fighter I Certification
 - Fire Firefighter II Certification
 - None of the Above

* 17. **APPLICANT'S ACKNOWLEDGMENT - NOTIFICATION VIA ELECTRONIC MAIL (E-MAIL)**

The City of Chula Vista's Human Resources Department uses electronic mail (e-mail) to notify applicants of important information relating to the status and processing of your application. We do so as part of our ongoing efforts to increase operational efficiency, promote the conservation of green resources, and minimize delays and costs. Therefore, as an applicant, you are hereby advised of the following:

1. Ensure that the e-mail address and contact information you provide is current, secure, and readily accessible to you. Do not share e-mail addresses. Spam or other filters should be adjusted to accept our e-mails. **We will not be responsible in any way if you do not receive our e-mails**, i.e., for the non-delivery of e-mail or if you fail to check your e-mail in-box on a timely basis, etc.
2. Read any notices we send carefully and in a timely manner. Follow further instructions, if any. We recommend that you print and keep a hard copy of our notices for your records.

I acknowledge that I have read, understand, and agree to the above.

* Required Question